

## Real Estate / Land Request Form

**Please fill out this form and submit with all required documents and the required Administrative Fee if you are requesting to purchase Progress Energy Owned Land, an Easement, or a lease on Progress Energy Owned Land.**

**The request will not be considered without a completed form and required documentation.**

*Please make Administrative Fee payable to: **Progress Energy***

**NOTE: All related transaction costs will be the responsibility of the requestor.\***

\* This request will not be reviewed unless all information is received. Requestor is required to pay a non-refundable Administrative Fee of \$100.00, all transaction costs related to this request as noted on the Request Form (i.e. appraisal, survey, legal expenses etc.), and the fair market value for land purchases or easements. The cost for any appraisals, surveys, and/or legal expenses must be paid in advance and will be held in escrow. In the event the request is not completed, all expenses will be paid from funds in escrow and any remaining funds will be returned with the exception of the non-refundable fee.

### PROCESS:

- The property on which you are submitting the request must be researched and considered by various departments and personnel of its availability. The processing time for a request may take 90 to 150 days or longer depending on the nature of the request.
- Please note that a request to purchase property may have to be publically advertised for a period of thirty (30) days. Sale of the property will require an earnest money deposit and payment of all expenses. These funds will be escrowed until the final closing. Additional approvals by outside agencies may be required once contract terms and conditions are mutually agreed to which would extend the processing time.
- If the request has been approved, you will be contacted and informed of the next steps. If your request is denied, you will be notified in writing.

### INSTRUCTIONS:

Please mail the Request Form, additional documentation, and the required Administrative Fee to:

*North Carolina and South Carolina Requests:*

**Real Estate Section  
P.O. Box 1551  
Raleigh, NC 27602  
Attn: Land Management**

*Florida Requests:*

**Real Estate Section (PEF-905)  
P.O. Box 14042  
St. Petersburg, FL 33733  
Attn: Land Management**

Thank you for your interest.

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*Requestor Information: All blanks must be filled*

<b>Requestor Name:</b>	
• First Name (Print)	
• Last Name (Print)	
• Signature	
<b>Requestor Mailing Address:</b>	
• Street Address	
• City	
• State	
• Zip	
<b>Phone:</b>	
• Home	
• Work	
• Cell	
• Fax	
Requestor Email:	
<b>Request Being Submitted on behalf of: (check one)</b>	<b>If other than self, please give name and address.</b>
<input type="checkbox"/> Self	
<input type="checkbox"/> Corporate Entity	
<input type="checkbox"/> Government Agency	
<input type="checkbox"/> Client	

\* Please note that Progress Energy will not be responsible for paying broker commissions.

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Type of Request: (check one)	Please include the following documentation
<input type="checkbox"/> Request to Purchase Progress Energy Land	<ul style="list-style-type: none"> <li>- Current Progress Energy deed to property</li> <li>- County Tax map or current recorded map</li> <li>- Development plans, appraisal reports, and any other drawings, sketches, or surveys that may be helpful with identification</li> </ul>
<input type="checkbox"/> Request for Easement on Progress Energy Land	<ul style="list-style-type: none"> <li>- Current Progress Energy deed to property</li> <li>- County Tax map or current recorded map</li> <li>- Development plans, appraisal reports, and any other drawings, sketches, or surveys that may be helpful with identification.</li> </ul>
<input type="checkbox"/> Release of Progress Energy Easement or Right of Way	<ul style="list-style-type: none"> <li>- Development plans, right-of-way maps, appraisal reports, and any other drawings, sketches, or surveys that may be helpful with identification</li> <li>- Transmission line name and structure numbers</li> </ul>
<input type="checkbox"/> Other (explain)	
<b>Property Location:</b>	
<ul style="list-style-type: none"> <li>• Street Address</li> </ul>	
<ul style="list-style-type: none"> <li>• City</li> </ul>	
<ul style="list-style-type: none"> <li>• State</li> </ul>	
<ul style="list-style-type: none"> <li>• Zip</li> </ul>	
<ul style="list-style-type: none"> <li>• County:</li> </ul>	
<ul style="list-style-type: none"> <li>• County Tax/Parcel #:</li> </ul>	
<ul style="list-style-type: none"> <li>• Section (FL):</li> </ul>	
<ul style="list-style-type: none"> <li>• Township:</li> </ul>	
<ul style="list-style-type: none"> <li>• Range (FL):</li> </ul>	
<ul style="list-style-type: none"> <li>• Zoning</li> </ul>	
What is the intended use for the property?	
Will the intended use require re-zoning?	

**NOTE: Request will not be considered without a completed form and ALL required documentation. All related cost of transaction will be the responsibility of the requestor.**